

# AI cost-driver worksheet

List the scope and assumptions an implementation estimate needs.

A record of setup work and dependencies

A model of running usage and human review

A completed reporting-scope example

A free worksheet from [ailevrg.com/guides/ai-implementation-cost](https://ailevrg.com/guides/ai-implementation-cost)

Use this to prepare a scoped estimate. Enter current supplier prices and your own internal costs where relevant.

## 01 Scope

Workflow start and useful finish

Users and client variations

Included work and later decisions

Acceptance and approval requirements

## 02 Setup

Process and information preparation

Source systems and integration work

Build, evaluation and rollout work

Internal owners and time required

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## 03 Running

Expected jobs and usage units per month

Current model, tool and hosting prices

Review, correction and support hours

Maintenance and retesting arrangement

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## 04 Estimate

Checked assumptions and unknowns

Low, expected and high-use scenarios

Owner and evidence for each input

Review date and investment decision

# Scoping a reporting preparation estimate

Invented teaching example. No client outcome is claimed.

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## First workflow

Prepare one agreed report route with sources and a human review step.

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## Setup

Confirm client requirements, reconcile metric definitions and test source connections.

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## Running

Estimate monthly reports, usage, review time and source maintenance separately.

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## Unknown

A second client variation needs investigation before it is included in the estimate.

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## Decision

Use actual quoted and internal costs; no standard price or financial return is assumed.